

CITY OF HOUSTON, FIRE DEPARTMENT

Mail or bring this original. Payment may be made by check or money order payable to the City of Houston. We accept credit cards or cash only in person.

Mail to: P. O. Box 3625, Houston, Texas 77253 **Visit us:** 1002 Washington, Houston, Texas 77002

Phone: (832) 394-8811 **Fax:** (832) 394-9645 **Email:** hfd.permitoffice@houstontx.gov



FIRE ALARM PERMIT APPLICATION

Application Type: (please circle one) New Renewal (Must not be less than 10 business days before expiration date)

Applicant's Name: _____
(Type or print) (Last, First, Mi)

Applicant's Telephone No.: (_____) _____ (_____) _____
(Area code) (Phone number) (Area code) (Work number)

Applicant's Driver's Lic. No.: _____ State _____ SSN# _____

Address of Alarm: _____
(Street address and apartment or suite no.)

(City, state, and zip code)

Business Name: _____ Telephone Number _____ - _____

Federal Tax Number: _____ State Sales Tax No. _____ Corporate Charter No. _____

Owner Name(if other than applicant): _____

Owner's Address: _____
(Street address, city, state, and zip code)

Mailing Address (if different): _____

(Street address, city, state, and zip code)

Type of Alarm Site: _____ Residence _____ Non-Residence/Business _____ Government Office

Installation of Alarm Date: _____ Number of actuating devices: _____

Alarm Group Type: _____ 0-10 actuating devices _____ 11-100 actuating devices _____ 101 or more actuating devices
Check applicable Group A Group B Group C

Alarm Company: _____ Telephone No. _____

Please list two (2) individuals or alarm/security company that have agreed to respond and grant access to the alarm site within one (1) hour.

Name of Contact #1: _____ Local Phone No. _____
(or name and phone no. of alarm/security company) area code and number

Name of Contact #2: _____ Local Phone No. _____
Area code and number

X _____ Date: _____
Signature of Applicant or Authorized Agent

The Applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This application may be denied for false statements and/or non-payment of all fees owed to the City of Houston. The permit may be revoked for disciplinary reasons and/or non-payment of fees owed to the City in accordance with "City of Houston Code of Ordinances Chapter 11 Article II".

If the fire department receives notice of any fire alarm from an alarm system that does not have a valid permit, then each person in control shall be jointly and severally liable to the city for a false response citation fee for each fire department response to false fire alarms.

PERMITS ARE VALID ONE (1) YEAR FROM ISSUE DATE AND MUST BE RENEWED TEN (10) DAYS BEFORE EXPIRATION.

FOR DEPARTMENT USE ONLY

Customer Number: _____	Permit Number: _____	Base Permit Fee: \$ _____
Cash: _____ Check #: _____	Credit Card #: _____	Processing Fee: _____
Employee # _____	Date: _____	Total: \$ _____
Receipt # _____	Please circle one: Amer.Exp. ,Discover, MC/Visa	
	Expiration Date _____	